



**MINUTES of the 69th Annual General Meeting of the
Panmure Business Association
Monday 15 November 2021
On Zoom**

MEETING CALLED TO ORDER: 5. 04 pm

1. Present

Current Board Members: Adrienne Hodson, Susan Zwaagdijk, Chris Swann, Steven Arnold, Sharon Alderson, Evonne Geluk, Richard Taylor, Elaine Soakai

Panmure Business Association Staff: Chris Sutton, Dannielle Carter, Emma Chesney

Local Board Member: Nerissa Henry

Current Accountant: Catriona Knapp – McQueens & Associates

Attendee's:

Don Wang – CNSST

Nick Despande – Exclusive Properties

Liz Brooks – MoveArt

Thele Meleisea – ACES School

Hasmuk Lal – ShoeZone

Jane Chen – Barfoot & Thompson

Rahmon Gude – Plaza Laundromat

Jane Wang – Barfoot & Thompson

Baoying Zhuang –

Lavendar E Ltd

2. Apologies

Steven Ooi – Check this Out

Move: Chris Swann

Second: Steven Arnold

CARRIED:

3. Minutes

The Minutes of the previous 68th AGM held on Monday 5 October 2020 to be confirmed as a true and correct record of the business transacted.

Resolution 1: That the Panmure Business Association receive and confirm the 2020 AGM Minutes of the Panmure Business Association Monday 5 October 2020.

Move: Susan Zwaagdijk

Second: Elaine Soakai

CARRIED:

Matters Arising - Nil

4. Executive Committee Report

4.a) Chair's Report

Resolution 2: That the Panmure Business Association receive the 2020/2021 Chair's Report (being governance update and report on strategic achievements for the 1 July 2020 to 30 June 2021 financial year).

Move: Nerissa Henry

Second: Steven Arnold

CARRIED:

4.b) Manager's Report

Resolution 3: That the Panmure Business Association receive the 2020/2021 Manager's Report (covering the objectives/achievements for the 1 July 2020 to 30 June 2021 financial year).

Move: Chris Swann

Second: Evonne Geluk

CARRIED:

5. Treasurer's report

5.a) Treasurer's Report, end of year financial statements, performance report and audit to 30 June 2021.

Resolution 4: That the Panmure Business Association receive and approve the treasurers report, Annual Financial Statements, and audit report for the Financial Year 1 July 2020 to 30 June 2021.

Move: Steven Arnold

Second: Sharon Alderson

CARRIED:

5.b) Accountants Report – Catriona Knapp, McQueens & Associates: Catriona gave an overview of both the Treasurer's and Manager's reports and confirmed that both reports gave a clear account of financial transactions over the 2020/2021 financial year.

5.c) Proposed Budget for 1 July 2022 to 30 June 2023.

Resolution 5: That Panmure Business Association receive and approve the 2022/2023 budget which include a **BID targeted rate grant amount of \$457,212.88 noting there will be a 3% increase of \$13,316.88** to the BID targeted rate for 2022/2023 financial year. Further ask the Maungakiekie-Tamaki Local Board recommend to the governing body the amount of **\$457,212.88** be included in the Auckland Council draft 2022/2023 annual budget consultation process.

Move: Chris Swann

Second: Steven Arnold

CARRIED:

5.d) Strategic Plan (3-year period) for 1 December 2021 to 1 December 2024.

Resolution 6: That Panmure Business Association] approves the Strategic Plan for the period 1 December 2021 to 1 December 2024. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Move: Nick Deshpande

Second: Susan Zwaagdijk

CARRIED:

5.e) Business Plan (18-month period) for 1 December 2021 to 30 June 2023.

Resolution 7: That Panmure Business Association approves the Business Plan for the period 1 December 2021 to 30 June 2023. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Move: Steven Arnold

Second: Sharon Alderson

CARRIED:

6. Appointment of Auditor

Rule 34 of the Constitution say that: An Auditor shall be appointed by the Association on an annual basis, at an Annual General Meeting, to audit the Association's Annual Financial Statements.

Resolution 8: That the Panmure Business Association appoint **Diane Robinson** from Called to Account Ltd as Auditor for the Panmure Business Association for the 2021/2022 financial year.

Move: Adrienne Hodson

Second: Sharon Alderson

CARRIED:

7. Appointment of the Accountant

Resolution 9: That the Panmure Business Association appoint of Catriona Knapp from McQueens and Associates to continue as Accountant for the Panmure Business Association BID Inc for the 2021/2022 financial year.

Move: Chris Swann

Second: Sharon Alderson

CARRIED:

8. Election of Members to Executive Committee

Rule 13 of the Constitution says that the Executive Committee should:

- consist of an uneven number of members
- no less than five voting members
- no more than eleven voting members

In recognition of the excellent working relationship that our Business Association has with the elected Maungakiekie-Tamaki Local Board our Constitution includes one Local Board Representative who also has a voting right although they may not be entitled to vote in relation the election of members of the Board or on Auckland Council matters.

There are 9 nominees for the Panmure Business Association Executive Board and 10 positions available.

Here are the names of the nominees in alphabetical order:

Adrienne Hodson – Panmure Library

Don Wang - CNSST

Elaine Soakai – Out of the Ether

Evonne Geluk – Tāmaki Regeneration Company

Jane Wang – Barfoot & Thompson
Nitin (Nick) Deshpande – Exclusive Properties
Richard Taylor – Eke Panuku
Sharon Alderson – The Café...with no name
Steven Arnold – Peace Experiment
Susan Zwaagdijk - Muscle Movement

An election of members for the Executive Committee shall be carried out in accordance with Rule 13 as set out above.

Resolution 10: That the Panmure Business Association approves the election of the above members to the Executive Committee for 2021/2022.

Move: Chris Swann

Second: Susan Zwaagdijk

CARRIED:

Chris Swann, the retiring Chair congratulated the successful candidates.

Rule 15 states that the appointment/election of officers: Chair, Deputy Chair and Treasurer is made by the Executive Committee at its first meeting following the AGM.

9. General Business

Richard Taylor gave a quick update on the Unlock Panmure Project

Steven Arnold thanked both Chris Swann and Chris Sutton for their work over the past year to keep things moving and on track, and wished Chris Swann who has recently resigned from his role as Manager of the Barfoot & Thompson Panmure branch, all the best for his future ventures.

10. Question and Answers: Nil

11. The 2022 AGM will be held at 6pm on Monday 3 October 2022

The meeting closed at: 5.57am pm