



**MINUTES of the 68th Annual General Meeting of the
Panmure Business Association
Monday 5 October 2020
held at the LandMark Bar, 161 Queens Rd, Panmure.**

MEETING CALLED TO ORDER: 6.02 pm

PRESENT:

Current Board Members: Adrienne Hodson, Christian Pulley, Susan Zwaagdijk, Chris Swann, Steven Arnold, Norma McDonald

Panmure Business Association Staff: Chris Sutton, Dannielle Carter, Emma Chesney

Local Board Member: Nerissa Henry

Panuku Development Auckland: Connie Clarkson

Attendees total: 18

Anju Desari, Elaine Soakai, Hasmuk Lal, Rahmon Gude, Sylvia Ruhl, Liz Brooks, Oriole Zhuang

APOLOGIES

Apologies have been received from:

Alan Duncan – the Loft Dance Studio

Evonne Geluk – Tāmaki Regeneration Company

Andy Long – Panuku Development Auckland

Liz Smith – CAB

Sean Stephens – The Café... with no name

Catriona Knapp – McQueens & Associates

Motion: That the apologies be accepted.

Moved: Adrienne Hodson

Seconded: Steven Arnold

Carried

MINUTES OF LAST MEETING

Motion: That the minutes of the 67th Annual General Meeting held on Monday 7 October 2019 be accepted as a true and correct record.

Moved: Susan Zwaagdijk

Seconded: Christian Pulley

Carried

Matters Arising

PBA Member, Greg Woodcock asked how many buildings were vacant in the Panmure BID area.

In October 2019, out of the 272 premises 9% were vacant.

In September 2020, out of 272 premises 7% are vacant.

FINANCIAL

ACCOUNTANTS REPORT – Steven Arnold presented the Annual Financial Report on behalf of Catriona Knapp, McQueens & Associates who was on holiday.

Motion: That the PBA end of year financials for 1 July 2019 – 30 June 2020 be accepted, and both the Accountants and Treasurers Reports be approved and submitted to Auckland Council.

Moved: Chris Swann

Seconded: Norma McDonald

Carried

TREASURERS REPORT - Steven Arnold presented the Treasurer's report

Moved: Adrienne Hodson

Seconded: Hasmuk Lal

Carried

Confirmation of the Business Improvement District rate:

That the 2021/2022 BID rate of \$443,895.09 remains the same.

Moved: Steven Arnold

Seconded: Christian Pulley

Carried

Approval of the indicative 2021/2022 Budget and BID target rate:

That the PBA submit the indicative income and expenditure 2021/2022 Budget be approved and forwarded to Auckland Council.

Moved: Chris Swann

Seconded: Susan Zwaagdijk

Carried

Motion: Recommendation that Catriona Knapp, McQueens and Associates to be appointed as the Accountant for the 2020– 2021 financial year.

Moved: Chris Swann

Seconded: Steven Arnold

Carried

Motion: That recommendation that Diane Robinson, Called to Account be appointed as auditor for the 2020 – 2021 financial year.

Moved: Chris Swann

Seconded: Hasmuk Lal

Carried

CHAIRMAN'S REPORT

Deputy Chairperson Chris Swann gave the Chairperson's report on Alan Duncan's behalf.

TOWN MANAGER'S REPORT

Chris Sutton gave the Town Centre Manager's report.

Motion: That the Chair and Town Centre Manager's Reports be accepted

Moved: Adrienne Hodson

Seconded: Norma McDonald

Carried

ELECTION OF 2020– 2021 Panmure Business Association Board

The Constitution says that the Executive Committee should:

- consist of an uneven number of members
- no less than five voting members
- no more than eleven voting members
- In recognition of the excellent working relationship that our Business Association has with the elected Maungakiekie-Tamaki Local Board our Constitution includes one Local Board Representative who also has a voting

right although they may not be entitled to vote in relation the election of members of the Board or on Auckland Council matters.

There were 10 nominees for the Panmure Business Association Executive Board and 10 positions available. Here are the names of the nominees in alphabetical order:

**Adrienne Hodson – Panmure Library
Alan Duncan – The Loft Dance Studio
Andy Long – Panuku Development Auckland
Chris Swann – Barfoot & Thompson
Christian Pulley – Panmure Historic Hotel
Evonne Geluk – Tāmaki Regeneration Company
Norma McDonald – McDonald Trading
Sharon Alderson – The Café...with no name
Steven Arnold – Peace Experiment
Susan Zwaagdijk - Muscle Movement**

Motion: That the proceeding people have been nominated are declared elected to the committee.

Moved: Hasmuk Lal

Seconded: Rahmon Gude

Carried

Chris Swann, the Acting Chair congratulated the successful candidates, thanked the attendees, and thanked the Town Manager for her report and her work throughout the year with her team.

GENERAL BUSINESS

Tidy Up the Town project – a chance for member to review the project as featured in the Chair and Town Manager's reports

The AGM closed at 6.54pm