



# PANMURE

BUSINESS ASSOCIATION

## AGENDA

Panmure Business Association

Annual General Meeting (AGM) & the Executive Committee Election

**Date:** Monday, 2 October 2023

**Time:** 7pm start

**Venue:** Peace Experiment, 18 Pilkington Road, Panmure

1. Meeting called to Order
2. Apologies
3. Minutes of the previous AGM
4. Matters Arising from the previous AGM
5. Chairman's Report – Sharon Alderson
6. Town Manager's Report – Elaine Soakai
7. Financial Report – Catriona Knapp, McQueens and Associates
8. Treasurers Report:
  - a) Approval of Statement of Accounts and Audit for year end 30 June 2023.
  - b) Approval of the indicative 2024/2025 Budget.
  - c) Appointment of Catriona Knapp from McQueens and Associates as the Accountant for the 2024/2025 financial year.
  - d) Appointment of Diane Robinson from Called to Account Ltd as auditor for the 2024/2025 financial year.
9. Approval of proposed Budget for 1 July 2024 to June 2025.
  - a) Move to approve the budget for the following financial year 2024-2025 draft budget which includes a **BID targeted rate grant amount of \$485,057.15**, including a **3% increase** to the BID targeted rate grant for **2024-2025 financial year**. Further ask the Maungakiekie-Tamaki Local Board recommend to the Governing Body the amount of **\$485,057.15** be included in the Auckland Council draft **2024-2025** annual budget consultation process.
10. Approval of the Business Plan for 2024-2025
11. Election of Executive Committee (minimum 5 - 11 positions available)
12. General Business