



AGENDA

Panmure Business Association Annual General Meeting (AGM) & the Executive Board Election

Date: Monday, 3 October 2022

Time: 5.30pm for a 6pm start

Venue: The Montessori Peace Experiment, 16 Pilkington Road, Panmure

1. Meeting called to Order
2. Apologies
3. Minutes of the previous AGM
4. Matters Arising from the previous AGM
5. Chairman's Report - Sharon Alderson
6. Town Manager's Report - Elaine Soakai
7. Financial Report - Catriona Knapp, McQueens and Associates
8. Treasurers Report:
 - a) Approval of Statement of Accounts and Audit for year end 30 June 2022.
 - b) Approval of the indicative 2023/2024 Budget.
 - c) Appointment of Catriona Knapp from McQueens and Associates as the Accountant for the 2023/2024 financial year.
 - d) Appointment of Diane Robinson from Called to Account Ltd as auditor for the 2023/2024 financial year.
9. Approval of proposed Budget for 1 July 2023 to June 2024
 - a) Move to approve the following financial year 2023-2024 budget which includes a **BID targeted rate grant amount of \$470, 929.27, noting there will be a 3% increase or \$13, 716.39** to the BID targeted rate grant for 2023-2024 financial year. Further ask the Maungakiekie-Tamaki Local Board recommend to the governing body the amount of \$470, 929.27 be included in the Auckland Council draft 2023-2024 annual budget consultation process.
10. Approval of the Business Plan for 2023-2024
11. Election of Executive Committee (minimum 5 - 11 positions available)
12. General Business
 - a) Intention to call a Special General Meeting in early 2023 to approve the updated Constitution to align with the 2022 Business Improvement District Policy.