



Minutes of the 70th Annual General Meeting

of the Panmure Business Association held at the **Montessori Peace Experiment, 18 Pilkington Rd, Panmure 6pm, Monday 3 October 2022**

1. Meeting Called to Order at 6pm – Quorum met

Current Board Members: Adrienne Hodson, Don Wang, Jane Wang, Sharon Alderson (Chair), Steven Arnold (Treasurer), Susan Zwaagdijk

Panmure Business Association Staff: Elaine Soakai, Dannielle Carter, Emma Chesney, Katie Chan, Taniela Kaivelata

Current Accountant: Catriona Knapp – McQueens & Associates

Current Auditor: Diane Robinson – Called to Account

Attendees:

Raj Rathood – Copy Stop
Kate Wang – CNSST
Lena Yang – Panmure CAB
Arif Master – Amaize
Mahera Master – Amaize
Marty Van Der Burg – Marty van der Burg Builders Ltd
Edward Meyer – Man Alive
Bhupinder Singh – Black Bull Liquor Panmure
Donna O'Brien – Panmure Historic Hotel
Vinod Ranchhod - Big Broz
Bhawna Ranchhod – Big Broz
Jasmine Soakai – Outta The Ether
Norma McDonald – McDonald Trading
Dennis Simpson – Streams Community Church
Lynette Simpson – Streams Community Church
Alex George – Peach's Hot Chicken
Oriole Zhuang – Lavender E Ltd
Harry Zhuang – Lavender E Ltd
April Pomare – Seven Nine Beauty
Deepak Kukreja – DK's Mobile & More
Monica Kukreja – DK's Mobile & More
Katie Wang – Panmure Library

2. Apologies

Rahmon Gude – Plaza Laundromat
Richard Taylor – Eke Panuku
Sylvia Ruhl – Sylvia's Bakery
Hasmukh Lal– ShoeZone
Touola Talanoa – Fakatouola Pawnbroker
Xuan Uong – iNail & Beauty
Kho – The Eye Care Practice
Liz Brookes – MoveArt Pilates Studio

Move: Steven Arnold

Second: Adrienne Hodson

CARRIED

3. Minutes

The Minutes of the previous AGM held on Monday 15 November 2021 on Zoom to be confirmed as a true and correct record of the business transacted.

4. Matters arising from the previous AGM

There were no matters arising.

Resolution 1: That the Panmure Business Association receive and confirm the 2021 AGM Minutes of the Panmure Business Association Monday 15 November 2021, on Zoom.

Move: Adrienne Hodson

Second: Elaine Soakai

CARRIED

Executive Committee Reports

5. Chair's Report

Resolution 2: That the Panmure Business Association receive the 2021/2022 Chair's Report (being governance update and report on strategic achievements for the 1 July 2021 to 30 June 2022 financial year).

Move: Steven Arnold

Second: Susan Zwaagdijk

CARRIED

6. Manager's Report

Resolution 3: That the Panmure Business Association receive the 2021/2022 Manager's Report (covering the objectives/achievements for the 1 July 2021 to 30 June 2022 financial year).

Move: Steven Arnold

Second: Susan Zwaagdijk

CARRIED

Financial Reports

7. Financial Report – Steven Arnold

8. Treasurer's Report, end of year financial statements, performance report and audit to 30 June 2022.

Resolution 4: That the Panmure Business Association receive and approve the treasurers report, Annual Financial Statements, and audit report for the Financial Year 1 July 2021 to 30 June 2022.

Move: Steven Arnold

Second: Sharon Zwaagdijk

CARRIED

8a) Appointment of the Accountant

Resolution 5: That the Panmure Business Association appoint of **Catriona Knapp** from McQueens and Associates to continue as Accountant for the Panmure Business Association BID Inc for the 2022/2023 financial year.

Move: Sharon Alderson

Second: Steven Arnold

CARRIED

8b) Appointment of Auditor

Rule 34 of the Constitution say that: An Auditor shall be appointed by the Association on an annual basis, at an Annual General Meeting, to audit the Association's Annual Financial Statements.

Resolution 6: That the Panmure Business Association appoint **Diane Robinson** from Called to Account Ltd as Auditor for the Panmure Business Association for the 2022/2023 financial year.

Move: Sharon Alderson

Second: Adrienne Hodson

CARRIED

9. Proposed Budget for 1 July 2023 to 30 June 2024.

Resolution 7: That Panmure Business Association move to approve the 2023/2024 budget which include a **BID targeted rate grant amount of \$470, 929.26 noting there will be a 3% increase of \$13, 716.39** to the BID targeted rate for 2023/2024 financial year. Further ask the Maungakiekie-Tamaki Local Board recommend to the governing body the amount of **\$470, 929.26** be included in the Auckland Council draft 2023/2024 annual budget consultation process.

Move: Sharon Alderson

Second: Vinod Ranchhod

CARRIED

10. Business Plan (18-month period) for 1 December 2022 to 30 June 2024.

Resolution 8: That Panmure Business Association approves the Business Plan for the period 1 December 2022 to 30 June 2024. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Move: Adrienne Hodson

Second: Steven Arnold

CARRIED

11. Election of Members to Executive Committee

Rule 13 of the Constitution says that the Executive Committee should:

- consist of an uneven number of members
- no less than five voting members
- no more than eleven voting members
- In recognition of the excellent working relationship that our Business Association has with the elected Maungakiekie-Tamaki Local Board our Constitution includes one Local Board Representative who also has a voting right although they may not be entitled to vote in relation the election of members of the Board or on Auckland Council matters.
- In recognition of the vested interests of Eke Panuku and the Tāmaki Regeneration Company in Panmure, and their continued working relationship with our Business Association, these organisations may be represented by one member and will have voting rights, although they may not be entitled to vote in relation to any matters where there are conflicts of interest.

There are 8 nominations for the Panmure Business Association Executive Board and 8 available positions. Here are the names of the nominees in alphabetical order:

1. Adrienne Hodson – Panmure Library
2. Alex George – Peach’s Hot Chicken
3. Don Wang – CNSST
4. Norma McDonald – McDonald Trading
5. Rajiv Rathood – Copy Stop
6. Sharon Alderson – The Café...with no name
7. Steven Arnold – Peace Experiment
8. Sylvia Ruhl – Sylvia’s Bakery

An election of members for the Executive Committee shall be carried out in accordance with Rule 13 as set out above.

Resolution 9: That the Panmure Business Association approves the election of to the above members to the Executive Committee for 2022/2023.

Move: Bhwana Ranchhod

Second: Deepak Kukreja

CARRIED

Rule 15 states that the appointment/election of officers: Chair, Deputy Chair and Treasurer is made by the Executive Committee at its first meeting following the AGM on 8th November, 2022.

12. General Business

- a) There will be a SGM held early next year 2023 to pass the updated Constitution so that it is in line with the new BID Policy. Dates incoming.
- b) Acknowledgement and recognition of Christine Sutton’s contributions to the Panmure Business Association and township.

13. Question and Answers

- a) Indicative budget query- changes from last year due to separate line items in the security, lighting, maintenance and repairs section of budget.
- b) BID Boundary Expansion- whether the Executive Board will consider this. Not at this time.

14. The 2023 AGM will be held at 7pm on Monday 2 October 2023

The meeting

closed at 6.55pm

PANMURE BUSINESS ASSOCIATION

16 Clifton Court, Panmure 1072

www.popintopanmure.co.nz

Find out more about the PBA

<https://www.popintopanmure.co.nz/panmure-business-association-member>

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