



Draft Minutes of the 71st Annual General Meeting

of the Panmure Business Association held at the **Montessori Peace Experiment, 18 Pilkington Rd, Panmure 7pm, Monday 2 October 2023**

1. Meeting Called to Order at 7pm – Quorum met

Current Board Members: Adrienne Hodson, Sharon Alderson (Chair), Steven Arnold (Treasurer), Sylvia Ruhl (online)

Panmure Business Association Staff: Elaine Soakai, Dannielle Carter, Debbie Luton, Taniela Kaivelata

Current Accountant: Catriona Knapp – McQueens & Associates

Attendees:

Alan Duncan – ADOCS Limited
Brian McDonald – McDonald Trading
Hasmmukh Lal - ShoeZone
Jasmine Soakai – OTE
Lena Yang – CAB Panmure
Liz Smith – CAB Panmure/Sylvia Park
Liz Brookes – Move Art Pilates Studio
Marty Van Der Burg – Marty Van Der Burg Builders Ltd

2. Apologies

Current Auditor: Diane Robinson – Called to Account

Alex George – Peach’s Hot Chicken
Chris Murdoch – Active Institute
Kate Cumberpatch – Eke Panuku Development Auckland
Thelo Meleisia – ACES School
Vinod Ranchod – Big Bros

Move: Steven Arnold

Second: Adrienne Hodson

CARRIED

3. Minutes

The Minutes of the previous AGM held on Monday 3 October 2022, at the Peace Experiment (18 Pilkington Road) confirmed as a true and correct record of the business transacted.

4. Matters arising from the previous AGM

There were no matters arising.

Resolution 1: That the Panmure Business Association receive and confirm the 2022 AGM Minutes of the Panmure Business Association Monday 3 October 2022.

Move: Steven Arnold Second:

Second: Jasmine Soakai

CARRIED

Executive Committee Reports

5. Chair's Report

Resolution 2: That the Panmure Business Association receive the 2022/2023 Chair's Report (being governance update and report on strategic achievements for the 1 July 2022 to 30 June 2023 financial year).

Move: Hasmukh Lal

Second: Adrienne Hodson

CARRIED

6. Manager's Report

Resolution 3: That the Panmure Business Association receive the 2022/2023 Manager's Report (covering the objectives/achievements for the 1 July 2022 to 30 June 2023 financial year).

Move: Hasmukh Lal

Second: Adrienne Hodson

CARRIED

Financial Reports

7. Financial Report – Catriona Knapp from McQueens and Associates

Resolution 4: That the Panmure Business Association receive and approve the Financial Report for the Financial Year 1 July 2022 to 30 June 2023 from McQueens and Associates accountant, Catriona Knapp.

Move: Hasmukh Lal

Second: Jasmine Soakai

CARRIED

8. Treasurer's Report, end of year financial statements, performance report and audit to 30 June 2023.

Resolution 5: That the Panmure Business Association receive and approve the treasurers report, Annual Financial Statements, and audit report for the Financial Year 1 July 2022 to 30 June 2023.

Move: Sharon Alderson

Second: Adrienne Hodson

CARRIED

8a) Appointment of the Accountant

Resolution 6: That the Panmure Business Association appoint **Catriona Knapp** from McQueens and Associates to continue as Accountant for the Panmure Business Association for the 2024/2025 financial year.

Move: Sharon Alderson

Second: Liz Smith

CARRIED

8b) Appointment of Auditor

Resolution 7: That the Panmure Business Association appoint **Diane Robinson** from Called to Account Ltd as Auditor for the Panmure Business Association for the 2024/2025 financial year.

Move: Sharon Alderson

Second: Alan Duncan

CARRIED

9. Proposed Budget for 1 July 2024 to 30 June 2025.

Resolution 8: That the Panmure Business Association move to approve the budget for the following financial year 2024/2025 draft budget which includes a **BID targeted rate grant amount of \$485,057.15, including a 3% increase or \$14,127.88** to the BID targeted rate for 2024/2025 financial year. Further ask the Maungakiekie-Tamaki Local Board recommend to the Governing Body the amount of **\$485,057.15** be included in the Auckland Council draft 2024/2025 annual budget consultation process.

Move: Sharon Alderson

Second: Steven Arnold

CARRIED

10. Business Plan (12-month period) for 1 July 2024 to 30 June 2025.

Resolution 9: That Panmure Business Association approves the Business Plan for the period 1 July 2024 to 30 June 2025. That the Association note that the Executive Committee has authority under the Rules of the Association to make changes to the Business Plan as necessary through the period.

Move: Sharon Alderson

Second: Steven Arnold

CARRIED

11. Election of Members to Executive Committee

Rule 13 of the Constitution says that the Executive Committee should:

- consist of an uneven number of members
- no less than five voting members
- no more than eleven voting members
- In recognition of the excellent working relationship that our Business Association has with the elected Maungakiekie-Tamaki Local Board our Constitution includes one Local Board Representative who also has a voting right although they may not be entitled to vote in relation the election of members of the Board or on Auckland Council matters.
- In recognition of the vested interests of Eke Panuku and the Tāmaki Regeneration Company in Panmure, and their continued working relationship with our Business Association, these organisations may be represented by one member and will have voting rights, although they may not be entitled to vote in relation to any matters where there are conflicts of interest.

There are 9 nominations for the Panmure Business Association Executive Board and 10 available positions. Here are the names of the nominees in alphabetical order:

1. Adrienne Hodson – Panmure Library
2. Alex George – Peach’s Hot Chicken
3. Brian McDonald– McDonald Trading
4. Chris Murdoch – Active Institute
5. Don Wang – CNNST
6. Kate Cumberpatch – Eke Panuku
7. Marty Van Der Burg – Marty Van Der Burg Builders Ltd
8. Sharon Alderson – The Café...with no name
9. Steven Arnold – Peace Experiment

An election of members for the Executive Committee shall be carried out in accordance with Rule 13 as set out above. A call for further nomination as there was one position available, however, no response. Election proceeded and received nominations confirmed.

Resolution 10: That the Panmure Business Association approves the election of to the above members to the Executive Committee for 2023/2024.

Move: Alan Duncan

Second: Jasmine Soakai

CARRIED

Rule 15 states that the appointment/election of officers: Chair, Deputy Chair and Treasurer is made by the Executive Committee at its first meeting following the AGM on 4pm Tuesday 17th October, 2023 at Peace Experiment, 18 Pilkington Road.

12. General Business

- a) Recognition of the new Town Manager’s hard work, acknowledging the achievements delivered despite a challenging year.

13. The 2024 AGM date will be Monday 7th October 2024. Details to be confirmed.

The meeting closed at 7.51pm

PANMURE BUSINESS ASSOCIATION

16 Clifton Court, Panmure 1072

www.popintopanmure.co.nz

Find out more about the PBA

<https://www.popintopanmure.co.nz/panmure-business-association-member>

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